

## Blaenau Gwent County Borough Council

### Action Sheet

#### Governance & Audit Committee

<b>Meeting Date</b>	<b>Action to be Taken</b>	<b>By Whom</b>	<b>Action Taken</b>
21 <sup>st</sup> June, 2023	<p><b><u>Item No. 11 – Civic Centre Integrated Impact Assessment (IIA)</u></b></p> <ul style="list-style-type: none"><li>➤ Community hubs - nature of usage and how residents were interacting through these channels.</li></ul>	Chief Officer Commercial & Customer	<p>Attached are two spreadsheets, one showing the Q4 footfall seen and logged by reception in the Civic Centre up to March 2020 when it was vacated due to Covid and the other showing the footfall of the Community Hubs since opening in April 2021.</p> <p><b>Action: complete</b></p>
21 <sup>st</sup> June, 2023	<p><b><u>Item 7 – Forward Work Programme 2023/2024</u></b></p> <ul style="list-style-type: none"><li>➤ Review how Committee can be assured of progress against External and Internal Audit recommendations.</li></ul>	Head of Democratic Services, Governance & Partnerships/Audit & Risk Manager	<p>A Member briefing session is to be arranged to provide guidance to new committee members and refresher training to longstanding members on the remit and role of the committee. This item will be covered as part of this session.</p> <p><b>Action: on-going</b></p>

Meeting Date	Action to be Taken	By Whom	Action Taken
	<ul style="list-style-type: none"> <li>➤ A discussion to take place with appropriate officers regarding the provision of a report relating to Artificial Intelligence.</li> </ul>	Head of Democratic Services, Governance & Partnerships	<p>AI will be referenced within key deliverables as part of the Corporate Digital Strategy under development. A Member engagement session on the draft principles and priorities in the strategy was held on 27<sup>th</sup> July prior to it being presented through the democratic process in September and October. When Cabinet approval of the strategy is gained it can be brought to Audit and Governance committee where the AI point can be highlighted.</p> <p><b>Action: ongoing</b></p>
21 <sup>st</sup> June, 2023	<p><b><u>Item 9 – Annual Report of the Audit and Risk Manager 2022/2023</u></b></p> <ul style="list-style-type: none"> <li>➤ An update be provided on the three large investigations that had commenced during the year, at the appropriate juncture.</li> </ul>	Audit & Risk Manager	<p>Update to be provided at the appropriate time.</p> <p><b>Action: ongoing</b></p>

Meeting Date	Action to be Taken	By Whom	Action Taken
12 <sup>th</sup> July, 2023	<p><b><u>Item 5 – Action Sheet – 21<sup>st</sup> June, 2023 – Town Centre Visitor Footfall</u></b></p> <ul style="list-style-type: none"> <li>➤ A Member Briefing to be arranged to outline the methodology around footfall counters, how the data was collected and the algorithms used to quantify the data.</li> </ul>	Corporate Director of Regeneration & Community Services/Business and Regeneration Service Manager	<p>Member briefing to be arranged.</p> <p><b>Action: ongoing</b></p>